

WIAA | DAIRY FARMERS OF WASHINGTON | LES SCHWAB TIRES STATE CHAMPIONSHIPS

# 2019-20 Bound for State General Tournament Regulations



**WASHINGTON INTERSCHOLASTIC  
ACTIVITIES ASSOCIATION**

# 2019-20 WIAA BOUND FOR STATE GENERAL TOURNAMENT REGULATIONS

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This State Tournament Regulations Handbook is designed to provide information on all WIAA Championship Events. Changes from the previous year appear as bold and shaded text.

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For additional information, contact the WIAA Staff member listed.

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# GENERAL REGULATIONS ON SCHOOL RESPONSIBILITIES

- A. Ticket Sales at Participating Schools** - Advance sales conducted by participating schools result in a percentage sales commission to the school to assist in the expenses of sales. However, advanced sale of tickets is primarily to provide local fans the first opportunity to purchase tickets. The option to sell advance tickets is determined by the participating school only.
- B. Supervisory Personnel** -The principal of each participating school must assign one member of the staff as the head supervisor for that student body rooting section. The principal must call the name of the supervisor into the tournament manager prior to the tournament/game/meet (at least three days prior) or send the name of the supervisor on school stationery, signed by the principal and presented to the tournament/game manager prior to the contest. This supervisor (or designee) must report to the tournament/game manager at least 1 hour prior to the contest. These procedures may vary from tournament to tournament, so please check with your specific tournament manager if you have any questions or concerns.

## **Duties of the School Principal**

1. Appoint one school personnel member to supervise the school's student body rooting section. Provide the name of the school supervisor to the tournament manager one (1) hour prior to the first scheduled contest.
2. Establish and communicate behavior standards and expectations for coaches, players, students, spectators and management personnel.
3. Establish and communicate policies and emergency procedures regarding fire; drinking and possession of alcoholic beverages; possession, use, or sale of drugs; medical emergencies; lost and found articles; bringing foods, beverages, radios and tape decks into the facility; bomb threats; alternatives in case of score clocks, no lights, or other facility failures; and transportation problems.

## **Duties of the School Supervisor**

1. Report to the tournament/game manager at least 1 hour prior to the contest.
2. Be easily identifiable through use of t-shirt, jacket, arm band, or badge.
3. Be active and visible in the cheering section with the student body during all contests in order to discourage problems.
4. Not become too involved in watching the event, but be observant, active, and consistent in supporting and applying the rules and procedures of the school and of the WIAA regarding inappropriate comments, noise makers, signs and posters, sharing of time and/or competition floor by auxiliary groups (bands, pom pom, cheer squads, etc.), no continuous standing, etc.
5. Be willing to approach students and/or community representatives who display inappropriate behavior.
6. Notify facility security staff and tournament management staff of potential problems (or problem individuals.)
7. Be of assistance as requested by the facility security staff or tournament management staff.
8. Assist in the orderly flow of traffic of fans entering and exiting the facility.
9. Foster the traits of good sportsmanship.

## **C. Responsibility of the Bands:**

1. To play only before and after the game, during time-outs, dead ball situations, or between periods. Out of consideration to receiving teams, please do not play during awards ceremonies.
2. Amplifiers must be kept turned down. If this is not adhered to, future use of amplifiers may be eliminated. Tournament Managers are authorized to control the volume. Use and availability of electrical outlets must be checked in advance.

3. To promote good sportsmanship for all players, spectators, and officials and avoid inciting overt attitude toward officials or opponents. Actions by band members to try and distract opposing players while shooting a free throw is considered poor sportsmanship, as are instruments, including drums, used as distracting noisemakers.

**D. Responsibility of the Cheerleaders** – Only school district accepted cheers may be used at appropriate times. Cheers and chants are to be directed only toward the school's team. Cheers or yells with degrading opponent implications and profanity will not be allowed.

**E. Team Arrangements**

1. **Housing** - Schools are responsible for their own team housing. Motel/hotel information may be distributed in advance by the tournament manager. Schools must furnish adequate supervision for all those representing the school when using dormitories or motels/hotels.
2. **Dressing Rooms** - These shall be assigned, where applicable, by the game/tournament manager. Teams must be supervised while in the locker rooms by the school's personnel. At the conclusion of the event, participating schools are responsible for leaving their dressing rooms in a neat and undamaged condition. The Tournament Management will not be responsible for lost or stolen items.
3. **Attending Physicians/Trainers** - Teams should supply their own physician/trainer, if possible. Chart 3 should be submitted to the state tournament manager. An athlete removed from participation and attended by a physician shall not be allowed to continue until authorized by the physician who made the original decision. This doctor can serve as event doctor as well.
4. **Towels** - Towels must be brought by the teams to use at all WIAA events unless notified in writing otherwise.
5. **Eligibility Lists** - A current principal-approved eligibility list must be on file in the principal's office at each school.
6. **Programs** - In most cases tournament programs or roster sheets will be available to fans and participants. Selling price of programs will vary. WIAA Board policy provides schools the opportunity to purchase programs at cost for participants. The programs must be ordered by the school prior to the tournament on the state tournament program roster and information form.

In the absence of a program, a roster sheet or a pamphlet of information may be provided at no cost to spectators or participants.

**F. Limits on Number of Participants** - The roster limits for each state championship event are listed in each specific sport section. Only those entered in an event may be in the school uniform. Alternates, where applicable, are the responsibility of the school.

Managers, statisticians, support personnel must be bona fide 7<sup>th</sup> through 12<sup>th</sup> grade students of the school district or school-district approved adults.

Pass gate personnel are restricted to only those individuals and/or teams who have qualified for that event.

**G. Limits on Participants Admissions to State Events** - Only those participants who have qualified to compete in a state event and are within the squad limits listed will be admitted. All other students not included on the school's squad must pay admission or be allocated a pass from the school's allotment. Passes are not transferable and may be confiscated if used by an unauthorized person.

**H. State Tournament Identification and Sponsorship** - WIAA has registered with the Secretary of State the WIAA logo, the identification term "State High School Championships," and has established through courts, legal action and the policies of the WIAA Executive Board the ownership of events.

With an increase in popularity and distribution of novelties and tournament souvenirs at many WIAA and school events, it is increasingly important that WIAA maintain ownership, visibility and identification in the conduct and administration of the state events.

1. Only official and prior approved souvenir programs, t-shirts, caps, buttons, or other products of any type may be sold on the site before, during or after the event.

- A. All official novelties and souvenirs must be visibly identified with the WIAA logo or other acceptable identity, in order to assure quality, equitable costs, and proceeds to benefit WIAA membership.
  - B. Permission to offer any item for sale or for free distribution must be approved by the WIAA Executive Director or designated staff. The WIAA logo must be prominently displayed.
  - C. Quality of goods and prices are included in all written agreements and permission to sell. Such agreements must be approved by the WIAA Executive Director or designee. Any concession or activity by a non-school organization or agency for which WIAA funds are committed or which are offered fans or participants must receive written approval prior to the distribution or offering.
2. Corporate or other sponsors contributing services or assistance to any WIAA event are approved by the WIAA Executive Director or designee in compliance with WIAA policy.
  3. Unless otherwise notified, all non-school organizations or agencies must reach agreement with WIAA to assume liability.
  4. WIAA assumes no liability for any non-school organization, agency or individual providing services or assistance not specifically approved or authorized in writing by the WIAA Executive Director or designee.
  5. Advertising in programs must be approved by WIAA in accordance with WIAA policy guidelines.  
No advertising of tobacco products, alcoholic beverages, place of business advertising products inappropriate for interscholastic participants, or other products deemed inappropriate by the tournament management.
  6. Advertising, posting of signs and other recognition of non-school organizations, and products at the tournament site shall be limited to approved WIAA sponsors. WIAA approval must be obtained prior to the posting or display.
  7. Political displays and/or solicitation at the site of regional or state events will not be allowed.

**I. WIAA Executive Board Policy on Use of WIAA Registered Marks** - In order to protect the WIAA's programs, the Association has registered the following marks with Washington's Secretary of State.

1. Gridiron Classic & Kingbowl
2. Mat Classic
3. Star Track
4. Just Play Fair! and Sporty
5. Teaming Up! and High Five
6. Fan Blast!

Along with these registered marks is the understanding that such phrases as "On to State," or "On the Road to State" or any other phraseology that implies state high school championships is included.

The WIAA has licensed only one company to print, sell, and / or distribute WIAA-registered merchandise. Contact the WIAA office directly for information regarding the souvenir merchandise vender.

WIAA member schools wishing to provide their patrons--whether adult or student--merchandise utilizing any of these marks must utilize any one of the following processes:

1. Contact either the WIAA state office to procure desired merchandise, or
2. Remit a percentage of the gross revenue for sale of local merchandise to the WIAA; the percentage will be agreed upon by the school and WIAA.

**J. Expectations during awards presentations following state events** – Following state tournament contests in which awards will be presented, the teams and/or individuals involved are expected to meet the following conditions:

1. Participants should not encourage spectators onto the floor or field; spectators will not be allowed onto the competition floor or field,
2. All individuals (including coaches, participants, managers, statisticians, etc.) will remain on the competition floor or field until the awards for both teams have been presented,

- A. The team losing the contest shall:
  - 1. Send the entire team to center field/court to receive their award,
  - 2. Cooperate with the school supervisors and spirit squads to dispel any rude comments directed to the opposing team or tournament officials,
  - 3. Remain on the field/floor until after the award has been presented to the winning team,
  - 4. Display appropriate congratulatory efforts towards the winning team.
- B. The team winning the contest shall:
  - 1. Remain on their own side of the floor or field until after the award has been presented to the other team,
  - 2. Cooperate with the school supervisors and spirit squads to subdue overly exuberant fans until after the award has been presented to the other team,
- 3. Demonstrate respect for the opposing team.

## CHART 1

# 2019-20 WIAA TOURNAMENT AWARDS

Sport/Activity	Travel Trophy	Team Trophies	Individual Medals
BASEBALL	Yes	1 <sup>st</sup> - 4 <sup>th</sup> (1)	0
BOYS BASKETBALL	Yes	1 <sup>st</sup> - 6 <sup>th</sup>	0
GIRLS BASKETBALL	Yes	1 <sup>st</sup> - 6 <sup>th</sup>	0
BOWLING	Yes	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> -8 <sup>th</sup>
CHEERLEADING	No	1 <sup>st</sup> (3)	
BOYS CROSS COUNTRY	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 16 <sup>th</sup>
GIRLS CROSS COUNTRY	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 16 <sup>th</sup> (3)
DANCE DRILL	No	1 <sup>st</sup> (3)	1 <sup>st</sup> - 3 <sup>rd</sup> (4)
DEBATE (individual events)	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 3 <sup>rd</sup>
DEBATE	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 3 <sup>rd</sup>
DRAMA	No	0	0
FOOTBALL	Yes	1 <sup>st</sup> - 3 <sup>rd</sup> (2)	0
BOYS GOLF	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 8 <sup>th</sup> (3)
GIRLS GOLF	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 8 <sup>th</sup> (3)
GYMNASTICS	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 8 <sup>th</sup>
BOYS SOCCER	Yes	1 <sup>st</sup> - 4 <sup>th</sup>	0
GIRLS SOCCER	Yes	1 <sup>st</sup> - 4 <sup>th</sup>	0
FAST PITCH SOFTBALL	Yes	1 <sup>st</sup> - 4 <sup>th</sup>	0
SLOW PITCH SOFTBALL	Yes	1 <sup>st</sup> - 4 <sup>th</sup>	0
STATE ENSEMBLE (music)	No	1 <sup>st</sup> - 3 <sup>rd</sup>	0
STATE SOLO (music)	No	0	1 <sup>st</sup> - 3 <sup>rd</sup>
BOYS SWIMMING	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 8 <sup>th</sup> (3)
GIRLS SWIMMING	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 8 <sup>th</sup> (3)
BOYS TENNIS	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 8 <sup>th</sup> (3)
GIRLS TENNIS	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 8 <sup>th</sup> (3)
BOYS TRACK	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 8 <sup>th</sup> (3)
GIRLS TRACK	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 8 <sup>th</sup> (3)
VOLLEYBALL	Yes	1 <sup>st</sup> - 8 <sup>th</sup>	0
WRESTLING	No	1 <sup>st</sup> - 4 <sup>th</sup>	1 <sup>st</sup> - 8 <sup>th</sup> (3)

(1) Consolation games will not be played in 1B Baseball. Two third-place trophies will be given.

(2) Consolation games will not be played in football. Two third-place trophies will be given.

(3) Number of awards is contingent upon the number of qualified teams/individuals in each category or classification.

(4) Drill down awards.

## **DRAW CRITERIA WHEN ALL TEAMS PLAY AT ONE CHAMPIONSHIP SITE (SOFTBALL, TENNIS, VOLLEYBALL)**

**BRACKET DEFINITIONS:** The total tournament first round bracket includes games 1-8. The top half bracket includes games 1-4, the bottom half bracket includes games 5-8. The quarter brackets are as follows: games 1-2, 3-4, 5-6, 7-8.

A modified allocation formula will be followed to determine the #1 teams, with each WIAA District guaranteed a true #1 team if that District is allocated at least one (1) team. If districts elect to combine or glue for qualification purposes, each district will receive a #1 team but there will be only one "true" #1 for the combined district. All allocations for the combine/glue will indicate all districts involved.

1. The true #1 teams from each WIAA District will be drawn first to determine in which half bracket they will be drawn, with an equal number of true #1 teams in each half bracket when possible.
  - 1a. The first draw will be to determine into which half bracket, top or bottom half, the first true #1 team shall be drawn.
  - 1b. The district with the most #1 teams shall be drawn first, followed in succession by the districts with fewer #1 teams.
  - 1c. The true #1 teams shall be drawn into half brackets, alternating top then bottom, or bottom then top, until all true #1 teams have been drawn.
  - 1d. As each true #1 team is drawn into the top or bottom half bracket, the #2 team from that district will be placed into the opposite half bracket.
    - 1.d.1. With three (3) allocations, the #3 team may be drawn into either half bracket.
    - 1.d.2. With four (4) or more allocations, #1 and #4 will be drawn into the same half bracket and #2 and #3 will be drawn into the same half bracket when possible; any additional allocations may be drawn into either half bracket with an even number, when possible, into each half bracket.
    - 1.d.3. When a District has three (3) or more allocations, they will be drawn into separate quarter brackets when possible.
2. The true #1 teams shall be drawn to determine the home team for Games 1-4 and then Games 5-8.

If there are four (4) or fewer true #1 teams, they will be drawn into different quarter brackets.
3. Since there are fewer than eight (8) true #1 teams, a modified allocation formula will be applied to determine the additional #1 teams. The modified allocation formula will be based upon the number of schools participating in each District/combined District.
  - 3a. With three (3) #1 teams, the #3 team may be drawn into either half bracket.
  - 3b. With four (4) or more #1 teams, #1 and #4 will be drawn into the same half bracket and #2 and #3 will be drawn into the same half bracket when possible.
  - 3c. The additional #1 teams will then be drawn to fill in as the home team for Games 1-4 and then Games 5-8.
4. The remaining teams will then be drawn as the visiting teams for Games 1-8.
  - 4a. Remaining teams will be drawn so that teams from the same district will not play each other in the first round when possible.
  - 4b. If a district has five or more allocations, the #5, #6, etc. teams will go into the draw as potential opponents for its #1 team.
  - 4c. The lowest seeded team from a district will be drawn to play against the highest seeded team from either the same district or a different district.



## **DRAW CRITERIA WHEN INITIAL ROUNDS ARE HELD AT VARIOUS SITES (BASEBALL, SOCCER)**

1. Due to the desire to prevent teams from travelling across the mountains, westside and eastside teams shall not meet until the finals when possible.
  - 1a. During each year of a two-year allocation cycle, districts from either the west side or the east side of the mountains will be rotated to determine which district(s) will travel across the mountains to play in the first round, quarterfinals or semifinals.
  - 1b. The team with the lowest seed from the traveling district(s) will be selected to travel.
2. The eastside teams will be placed in the same quarter and/or half bracket when possible.
3. A modified allocation formula will be followed to determine the #1 teams, with each WIAA District guaranteed a true #1 team if that District is allocated at least one (1) team. If districts elect to combine or glue for qualification purposes, each district will receive a #1 team but there will be only one "true" #1 for the combined district. All allocations for the combine/glue will indicate all districts involved.
  - 3a. The true #1 teams from each WIAA District will be drawn first to determine in which half bracket they will be drawn, with an equal number of true #1 teams in each half bracket when possible.
  - 3b. If there are four (4) or fewer true #1 teams, they will be drawn into different quarter brackets, when possible. The true #1 teams will be drawn into the bottom line of each quarter bracket, to maintain home team position in the bracket.
4. Draw #1 teams from each district as home team for the first round games.
  - 4a. If there are fewer than the required number of #1 teams, the #2 and possibly #3 team from the district(s) with the largest school factor will be used to complete the required first round "home" teams and placed in the opposite half bracket from their district's #1 team when possible.
  - 4b. If there is a tie in the school factor between districts for additional #1 teams, the greater enrollment of the schools of the district shall determine the tiebreaker for the first year of the allocation cycle. The other district involved in the tie will receive the additional #1 team the second year.
  - 4c. If there are more than the required number of #1 teams a draw will be conducted to determine which quarter bracket will have two #1 teams.
5. Westside districts with two or more entries shall have their #2 teams placed in opposite half brackets or quarter bracket from their #1 team when possible.
6. Should a district's #1 and #2 teams be drawn in the same half bracket the following year that district's #1 and #2 will be drawn in two different half brackets when possible. Should teams from the same two districts be drawn against each other the highest ranked team from one district shall be placed in the same contest with the lowest from the other district when possible.

When a Westside district has more than 2 entries, the following should be in the same ½ bracket when possible:

  - 6a. 3 entries: #2 and #3 in same ½ brackets
  - 6b. With four (4) or more entries, #1 and #4 will be drawn into the same half bracket; #2 and #3 will be drawn into the same half bracket; any additional allocations may be drawn into either half bracket with an even number in each half bracket when possible.
7. Remaining teams will be drawn so that teams from the same district will not play each other during the first and the second round when possible.
  - 7a. If a district has five or more allocations, the #5, #6, etc. teams will go into the draw as potential opponents for its #1 team.
  - 7b. The lowest seeded team from a district will be drawn to play against the highest seeded team from either the same district or a different district.
8. The home district team shall be rotated so that each WIAA District has an opportunity to be a home team in the quarterfinals when possible.

# GENERAL TOURNAMENT REGULATIONS AND OPERATIONS

- A. Allocations – Determining allocations for state events:** WIAA handbook article 22.1.1 sets the parameters for a combined classification, 8-entry, or 16-entry state event. Allocations are made to the WIAA Districts according to WIAA Handbook Article 22.1.6.

The following are considered TEAM state championship events, and only teams qualify to participate:

Baseball  
Basketball  
Football  
Cheerleading  
Dance/Drill  
Football  
Soccer  
Girls Softball  
Volleyball

The following are considered INDIVIDUAL state championship events, where individuals qualify. Team championships are determined based upon the cumulative total points earned by the qualified individuals.

Bowling  
Cross Country (5 individuals required to earn team points)  
Golf (2 individuals must qualify for second day to earn team points)  
Swimming  
Tennis  
Track  
Wrestling

The gymnasts competing in the state gymnastics championships may qualify either as a member of a team or as an individual. In order to accommodate this dual method of qualifying:

1. An 8-entry event equates to 4 teams and the number of individuals equivalent to the additional 4 teams
  - A) 4 teams (with 6 competitors per event x 4 events) = 96 gymnasts (the total number could be lower since some gymnasts typically qualify in more than one event)
  - B) 6 all around gymnasts + 18 individuals per event = 96 gymnasts
2. A 16-entry event equates to 8 teams and the number of individuals equivalent to the additional 8 teams
  - A) 8 teams = 192 gymnasts
  - B) 12 all around gymnasts + 36 individuals per event = 192 gymnasts

All-around qualifiers will be from schools which do not qualify teams. Individual event qualifiers will be gymnasts who have not qualified in the all-around allocations and will be from schools which do not qualify teams. Allocations will not be exceeded unless a tie occurs at the last allowable qualifying place. In the event of injury to a qualified competitor, the position will not be filled.

- B. State Tournament Ticket Prices - Refer to the ticket price chart on the WIAA Website under tournaments**

State Tournament ticket prices are established by the WIAA Executive Board.

Student ticket prices are for high school or junior high students with student identification (ASB card), or children under the age of 12. Students without student identification will be charged adult prices. Senior citizens (62 and over) may purchase tickets at student prices. Children under the age of five are admitted free.

All junior college and college students will pay adult prices.

- C. **Dates of Qualifying Tournaments/Events** - District and other qualifying events prior to the state tournament must be completed no later than the Saturday prior to the WIAA state event.
- D. **Awards - Refer to Chart 1 for listing of state Tournament Awards presented** -- The Executive Board has approved and will purchase awards. Each competitor will also receive a participation certificate.
- E. **Signage** - Tournament sponsors, broadcast media coverage, official school banners and hand held signs that are positive and directed only toward the school's team are permitted. Run through signs are not permitted.
- F. **Mascots** - Live mascots (animals or birds) are not permitted at the tournament. A student costumed mascot, designated by the principal, is permissible.
- G. **Artificial noisemakers - Artificial noisemakers are prohibited and will be confiscated.** Band instruments are to be used only for playing music under the direction of the conductor and not as noisemakers.
- H. **Passes** - Distribution of passes provided by the tournament manager or WIAA office is the responsibility of the school principal or designee. Passes shall be issued or free admission allowed as follows:
  1. Participating schools and their five (5) designated school board members.
    - A) A participating team representing a combined school will receive five (5) passes for school board members and one (1) pass for the superintendent.
    - B) If both boys and girls basketball teams qualify from the same combined school, five (5) passes for school board members and one (1) pass for the superintendent will be provided.
    - C) Multi high school districts will receive five (5) passes for school board members and one (1) pass for the superintendent, regardless of the number of teams to qualify within the school district.
  2. Working tournament personnel.
  3. Working media and media photographers with appropriate verification. Internet providers must have prior approval from WIAA in order to receive media credentials.
  4. WIAA personnel assigned to work.
  5. Bands will be admitted through the pass gate when accompanied by their band directors for their respective session only.
  6. Individuals or groups cleared to perform during half time or intermission will be admitted through the pass gate for their respective session only.
  7. Individuals or groups scheduled to receive a special award or recognition will be admitted through the pass gate for their respective session only.
  8. **Supervisory Passes** - Each school competing in the playoffs may be furnished with supervisory passes, based on the sport and the classification for each playoff game. These passes are intended to be used only by school faculty members and/or school designated representatives who are in attendance to supervise their student body.
  9. **Lifetime Pass Holders** - Any bearer presenting the WIAA Lifetime pass is to be admitted free.
  10. **Student Press Passes** - The participating school student newspaper reporter, student photographer, and student videographer may be granted a tournament pass and may be granted floor privileges for the contest(s) in which their school participates. Each must present a photo identification and be introduced by a letter from the school principal or be listed on the team registration form.
  11. **Entry for Video Yearbook Production** - Schools participating in state events and contracting the services of a video yearbook company shall be responsible for purchasing passes for said company, which will allow access to the tournament facility.

The cost of the passes (limit of three (3) per school) shall be equivalent to an all-session tournament ticket if for a multi-day tournament or equivalent to the cost of a single game/day ticket for a one (1) day tournament. Passes must be purchased through the WIAA in advance of the tournament.

When properly displayed, passes will allow access to designated areas on the court/field as authorized by tournament management, and the school's rooting section during their contest only. Access to the team's locker room may be granted if approved by the school administration or coaching staff and authorized by the tournament management.

WIAA passes provided to the participating school for participants, supervisory personnel, school newspaper and school photographer shall not be given to a video yearbook production company for the production of video yearbooks.

12. **Schools Billed for Pass Gate Entry** - Schools will be billed following the state tournament for any school personnel who enter through the pass gate without the proper tournament credential. The billing rate will be for an all-tournament ticket.

13. Passes shall not be issued to college coaches for scouting.

**I. Media Consideration** – The tournament manager is responsible for assisting in maximum coverage and cooperation from all members of the media. The following guidelines should be adhered to in setting up any tournament or playoffs.

1. Reserve an area that is specifically for the media.
2. If possible, provide an office or room for the press with access to telephones.
3. Be on hand as much as possible to answer reporters' questions.

**J. All Tournament Teams** - The WIAA does not select nor announce the selection of an all-star or all-tournament team. If one is selected, it is done by outside groups, other than tournament managers, and is announced or publicized by outside organizations.

**K. Insurance** - On-site liability insurance for coverage of WIAA state events will be provided by the WIAA blanket insurance policy. The WIAA liability coverage for WIAA District events is provided by each WIAA District.

All other coverage including accident insurance is the responsibility of participating schools and/or individuals.

**L. Games Committees** -Each Event Manager shall appoint and name a Games Committee for all postseason contests. The Games Committee will be on site or readily accessible by phone for all postseason qualifying and/or state contests. Participating coaches will be informed of the process and makeup of the Games Committee prior to each postseason event.

**Duties of the Games Committee shall be as follows:**

1. Assist the tournament director as needed and be immediately available to him/her at all times during the event.
2. Act as an arbitration board of dispute on questions or protests that might arise. The final decision will be the consensus of the Games Committee.
3. Questions concerning infractions may be brought to the Games Committee by the head coach or school administrator responsible for the team, not by a contestant, parent or spectator.
4. The Games Committee shall be composed of no fewer than three (3), nor more than five (5), members. Games committee members will include 1) the contest manager or designee; 2) the head official; 3) a coach, athletic director or school administrator; and may include 4) the official scorekeeper or 5) another event staff member. The Games Committee members may not have a conflict of interest with the teams/individuals involved with the game under dispute.

**M. Protests** - In all WIAA-approved state tournaments, protests must meet the following requirements in order to be heard:

1. Protests of an official's judgment will not be heard. When a head coach feels that there has been a misinterpretation or misapplication of a specific playing rule, the coach shall notify the game officials following the incident in question and prior to the resumption of action that the contest is under protest.
2. At that point the official(s) will suspend the contest until a decision of the Games Committee has been determined.
3. The Games Committee will meet immediately or as soon as is reasonably possible upon receiving notification of the protest. During the meeting of the Games Committee, the coach shall be afforded the opportunity to present rationale and justification including the specific rule(s) in question, how the tournament officials misapplied or misinterpreted the rule(s), and the desired outcome of the protest. The official(s) shall be afforded the opportunity to present the rule and its implementation in the protested situation.

4. The Games Committee will consult with the WIAA staff member who oversees that sport; will follow any additional protest procedures covered in the specific NFHS rule book; and will utilize the NFHS and/or WIAA playing rules, scorebook, and/or statistics to determine the appropriate ruling.
5. The Games Committee will deliberate in closed session.
6. The decision of the Games Committee is final.

#### **PROTEST PROCEDURES - HEAD COACH'S ROLE**

1. Notify the game official(s) following the incident in question and prior to the resumption of action that the contest is being protested. The contest will be suspended at that point.
2. Notify the contest manager of the specific NFHS and/or WIAA rule that was misinterpreted or misapplied.
3. Present rationale and justification regarding the misinterpreted or misapplied rule during the Games Committee meeting.
4. Acknowledge that the decision of the Games Committee is final.

#### **PROTEST PROCEDURES - OFFICIAL'S ROLE**

1. Note in the official scorebook that a protest has been filed and any other specific information that will be necessary if/when the contest is resumed (players on the court/field; number of fouls on individuals as well as the team; number of outs in the inning; next batter/server; score; etc).
2. Suspend the contest until a decision of the Games Committee is reached.
3. Present rationale and justification regarding the situation during the Games Committee meeting.
4. Acknowledge that the decision of the Games Committee is final.
5. Resume the contest.

#### **PROTEST PROCEDURES - CONTEST MANAGER'S ROLE**

1. Form a Games Committee before the event begins. Have alternate Committee members lined up in the event one (or more) potential members has a conflict of interest with the teams/individuals involved in the protest. WIAA Executive Board members, WIAA staff members and District Directors may provide guidance or assistance regarding the process, but cannot be involved in the decision.
2. Collect from the coach the NFHS and/or WIAA rule that was misinterpreted or misapplied.
3. Immediately convene the Games Committee.
4. Provide the coach and the officials with the opportunity to present the situation and ruling to the Games Committee.
5. Ensure deliberations of the Games Committee are in closed session.
6. Relay the decision of the Games Committee to the head coaches of both teams involved.
7. Resume the contest.

#### **N. Teams/Individuals unable to arrive for scheduled competition at a championship event**

The WIAA Executive Board and executive staff believe that all teams/individuals earning the right to participate in championship events should have those rights protected as much as possible. The WIAA Executive Board and executive staff also recognize the efforts of all participants to attend the championship events. The participating schools must also realize that these events are held to certain restrictions with facilities, game officials, and all other game administration.

A WIAA championship event shall be defined as regional and state competition. The competing school is responsible for notifying the WIAA office or the event manager, if the school is having difficulty traveling to the event site due to weather or a clear area-wide emergency and may not arrive in time for the scheduled event(s). Notification shall be made as soon as possible after it becomes evident that the team/individual is having difficulty. School personnel have the responsibility of making alternative travel plans to tournament sites based upon weather forecasts and any other pertinent information. As a common practice, input and recommendations are to be sought from the Highway Patrol and/or the Department of Transportation. Specific circumstances not covered by this policy are left to the discretion of the WIAA Executive Director or designee.

1. If a team/individual is unable to arrive at a championship event site for their scheduled competition due to circumstances beyond their control (e.g., an earthquake, all passes closed, roads closed due to flooding, etc), that team/individual will be allowed to participate in their scheduled event provided they arrive at the event site and are able to compete on the day of their scheduled event. The WIAA Executive Director, in cooperation with the event manager, shall adjust the schedule of the event for the purpose of allowing maximum participation for all qualified schools. If the team/individual is unable to arrive to compete on the day of its event, a forfeit is recorded and that team/individual shall move into the consolation bracket or be dropped from competition, whichever is applicable to the particular event.
2. There may be times in the interest of safety, weather, or conditions beyond the control of the participating schools and/or the tournament management that it becomes necessary to delay, postpone, or cancel such tournaments. The intent of this policy is to accommodate the participating school(s) by rescheduling if possible.
  - a. The following practices shall be observed:
    - 1) If severe weather conditions affect a participating school, but not the tournament, the principal must notify the tournament director.
    - 2) If severe weather conditions affect the tournament, the WIAA Executive Director or WIAA staff designee will make the final decision concerning tournament postponement or rescheduling.
    - 3) Play will resume on the next playable date.
    - 4) Changing of sites, postponement or cancellation of events will be determined by the WIAA Executive Director or WIAA staff designee.
  - b. Procedures to follow if contests are rescheduled:
    - 1) The WIAA Executive Director or WIAA staff designee has the final authority on contest rescheduling.
    - 2) If contests are rescheduled on the same day as originally scheduled but at a different site, the semifinal and championship contests will be scheduled at the same time or later than originally scheduled.
    - 3) Time between contests may be shortened. Example: If contests were originally scheduled at two (2) hour intervals, they may be rescheduled at one and one half (1½) hour intervals.
    - 4) Individuals/teams shall be granted a minimum of twenty (20) minutes for rest between contests.
    - 5) Whenever possible, contests played on the final day of the tournament shall be scheduled to allow individuals/teams to return to their home community that day.
    - 6) If during the last scheduled day of a WIAA tournament, contests are unable to be restarted requiring postponement overnight, only those individuals/teams still in contention for the championship will continue play. Individuals/teams not in contention for the championship shall be awarded a tie for the highest placing that could have been earned if postponement had not been necessary.
3. Ticket revenue will not be refunded in the event the schedule and/or day(s) of the event are changed due to inclement weather.

**O. TEAM CEREMONIES:** Except for the postgame awards presentations, team ceremonies held before or after a contest must be conducted in the locker room or on the sideline so as not to delay the start of the contest nor impact any other team. The public address announcer may not make any announcements regarding a team ceremony held before or after a contest.

**P. Unmanned Aerial Vehicle (Drone) Policy:** The use of unmanned aerial vehicles (“UAV”), also known as drones, is prohibited for any purpose by any persons at WIAA tournament venues. Tournament management shall refuse admission or entry to anyone attempting to use a UAV; and if necessary, tournament management shall remove anyone attempting to use a UAV and/or confiscate the UAV until the event has been completed.

For purposes of this policy, a UAV is any aircraft without a human pilot aboard the device.

An exception to this policy may be made in specific cases for WIAA broadcast partners, provided the management of the tournament facility permits the presence of UAVs for broadcast purposes under the control of the WIAA.

**Q. CONTINUOUS STANDING POLICY** - Standing for prolonged lengths of time may be permissible at WIAA-sponsored athletic events, depending upon the tournament site/facility.

**R. SPECTATORS** - WIAA state events provide a safe environment where everyone feels respected. To that end, tournament managers and WIAA event personnel have the authority to remove fans for inappropriate behavior or comments.

1. Cheers and chants are to be directed only toward the school's team.
2. Artificial noisemakers (including thunder sticks) are not allowed; only cheerleaders may use megaphones.
3. Face painting may be allowed depending upon local school district policies and the tournament site/facility.
4. Fans are expected to clean up their area following any contest; schools may be billed for any additional clean-up costs.