

## **FAQ WIAA Training 11/17: Adding Officials and Event Workers**

### **1) How do I add officials for games not assigned by WOA?**

- You can add officials to non-WOA assigned events by adding those officials under your official's tab and then assigning them to the game.
- You must make sure the game is marked as "assigned by school" under the officiating section when creating a game.

<https://arbitersports.force.com/schools/s/article/Adding-and-Editing-Officials-in-ArbiterGame>

### **2) Assigning officials in your ArbiterGame account.**

<https://arbitersports.force.com/schools/s/article/How-To-Assign-Officials-in-ArbiterGame>

### **3) Adding Event Workers to your ArbiterGame account.**

- If you do not intend to pay the event worker through ArbiterPay, mark the event worker as an employee.
- If you intend to pay the event worker through ArbiterPay and would like them to flow to your payment screen, mark the worker as a contractor.

<https://arbitersports.force.com/schools/s/article/Step-6-Add-Event-Workers>

### **4) Assigning event workers to games and events.**

- You can add event workers to any events, not just athletic matches.
- Event workers will get assignment notifications and any game change notifications if you choose.

<https://arbitersports.force.com/schools/s/article/Assign-Event-Workers-to-Games-and-Events>

### **5) Managing Event Workers**

<https://arbitersports.force.com/schools/s/article/Manage-Event-Workers>

### **6) Creating non-athletic events in ArbiterGame**

- In ArbiterGame, you can create events outside of normal athletic contests.
- You can assign event workers to these events.
- These events can be published on your ArbiterLive calendar for fans to see.

<https://arbitersports.force.com/schools/s/article/Scheduling-Events>